



CALL FOR APPLICATIONS (REPOST)

Job Title: **DIRECTOR OF COMMUNICATIONS, PUBLIC RELATIONS, AND PROTOCOL**

Reference: **002/CEEAC/COM/SG/DCRPP/2026**

Publication Date: **Friday, May 29th, 2026**

Application Deadline: **Wednesday, July 29th, 2026, at 4:00 p.m.**

Location: **Libreville, Gabon**

Contract type: **Three (3)-year fixed-term contract, renewable**

POSITION DETAILS	
Department	General Secretariat
Directorate	Communication, Public Relations, and Protocol
Category	International Management Staff (PEA Category)
Functional Relationships	<p>Internally:</p> <ul style="list-style-type: none"> - Office of the Commission President; - Office of the Vice-President of the Commission; - All Departments, Affiliated Units, - Liaison Office, Specialized Institutions, and Executive Agencies of ECCAS; - All ECCAS Directorates; - ECCAS Commissioners and Directors; - Translators; - The Staff Committee; - All staff; - Any other structure established within the Commission <p>Externally:</p> <ul style="list-style-type: none"> - The Protocol Departments of member and partner countries; - The Directorates/Departments in charge of protocol or public relations of accredited technical and financial partners; - The media and communication platforms; - The departments responsible for documentation and archives of member states and accredited technical and financial partners. - Media accredited in the various Member States; - Protocol services of the host countries and the relevant Gabonese authorities (Police, Customs, Ministry of Foreign Affairs).



JOB RESPONSIBILITIES

The Director of Communication, Public Relations, and Protocol (DCRPP) is responsible for promoting the Commission's brand image, its services, and its achievements to its various audiences, on the one hand, and for managing diplomatic and consular relations with Member States and the Commission's partners, on the other. He is also responsible for overseeing the organization and management of ECCAS documentation and archives.

MAIN RESPONSIBILITIES

The Director of Communication, Public Relations, and Protocol is specifically responsible for:

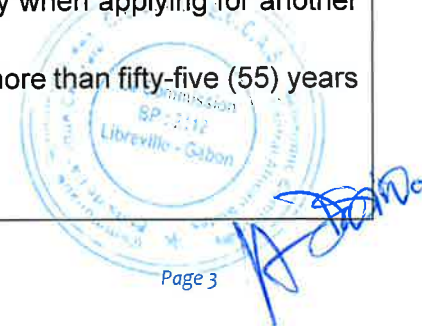
- developing and implementing the Community's communication strategy;
- promoting the Community's brand image at the regional and international levels, in coordination with other relevant bodies;
- organizing press conferences and other communication activities of the Community;
- collecting, synthesizing, and making available information on national and international news concerning the various sectors;
- managing the website, in coordination with the Information Systems Department;
- collecting and disseminating information to international organizations, development partners, and ECCAS liaison offices in member states and institutions;
- relations with the media and other communication services;
- publishing the Community's institutional promotional materials;
- coordinating, drafting, and publishing the newsletter and all other publications of interest to the Community;
- management of the Documentation and Archives Center;
- diplomatic protocol and ceremonial matters during various meetings;
- welcoming and hosting the Commission's distinguished guests;
- welcoming, informing, and guiding Commission users in coordination with the Reception Service;
- managing and overseeing protocol for meetings and ceremonies;
- managing travel arrangements for senior Commission officials;
- managing and translating documents;
- providing interpretation services during statutory meetings.

REQUIRED PROFILE

Education	Hold a master's degree or equivalent in Communication, Public Relations, International Relations, Political Science, Institutional Communication, or a related field.
Experience	Have at least eight (8) years of professional experience at a similar level of responsibility (see Article 13 of the ECCAS Staff Regulations) in a national or international organization.
Knowledge	<ul style="list-style-type: none"> - Central Africa and its ECCAS member states; - Leading international institutions and organizations; - Knowledge of how multilateral organizations operate; - General knowledge of diplomacy, political science, and international relations; - Knowledge of internal and external communication strategies; - Crisis communication;



	<ul style="list-style-type: none"> - Institutional communication; - Press relations and media management (media within ECCAS and other more global media—television, print media, radio, internet, social media, events); - Organization of events and institutional campaigns; - Lobbying techniques and stakeholder relations; - Negotiation and diplomacy; - Protocol rules (order of precedence, official receptions, ceremonies); - Organization of major international meetings, high-level conferences, and bilateral meetings; - Management of high-level official visits; - Coordination with government agencies or governing bodies; - Planning and project management techniques; - Development of strategic communication plans; - Proficiency in at least two official languages of the Community is required.
Technical Skills	<ul style="list-style-type: none"> - Advanced professional and managerial skills; - Ability to design, plan, supervise, and evaluate large teams as needed; - Proficiency in digital communication tools (social media, newsletters, etc.); - Professional writing (press releases, speeches, visual materials, etc.); - Proficiency in written and oral communication for high-level and multicultural audiences; - Ability to develop communication policies and strategies; - Supervision of media and document monitoring; - Coordination of document management and archives; - Analytical and synthesis skills; - Project development, management, and monitoring; - Organizing and leading technical meetings with all types of internal and external stakeholders; - Management of diplomatic protocol and ceremonies; - Proficiency with digital tools.
Soft skills	<ul style="list-style-type: none"> - Be able to work under pressure and in multicultural teams; - Possess strong organizational skills, independence, innovation, and creativity; - Be a good communicator, a good listener, and have strong interpersonal skills; - Possess a strong sense of integrity, ethics, discretion, and confidentiality; - Be highly adaptable to change and able to anticipate future developments.
EMPLOYMENT TERMS	
Compensation	<ul style="list-style-type: none"> - Salary and benefits in accordance with the ECCAS pay scale.
Marital Status & Gender	<ul style="list-style-type: none"> - Be a national of a member state of the Community without distinction based on, among other things, origin, belief, or gender; - Not have previously claimed a different nationality when applying for another position within ECCAS; - Be at least twenty-one (21) years of age and no more than fifty-five (55) years of age; <p>Applications from women are encouraged.</p>



Character, physical, and intellectual aptitude	<ul style="list-style-type: none"> - Be of good moral character and demonstrate integrity, in particular by not having been convicted of a felony, a crime against public integrity, or, more generally, an offense resulting in a prison sentence of more than three (3) months; - Be deemed fit to perform the duties associated with the position to be filled following a medical examination.
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COMPOSITION OF APPLICATION FILES

- A letter of application stating your reasons for applying;
- A detailed resume including the candidate's full contact information (first and last name, address, phone number, email);
- A certificate of nationality or any other document proving nationality;
- A birth certificate or a substitute court order serving as such;
- A criminal record extract (Form No. 3) issued within the last three months;
- Certified copies of diplomas and academic or university degrees;
- Employment certificates and documents attesting to professional references;
- A medical certificate of physical and mental fitness issued by a licensed physician attesting that the applicant is fit to perform the duties of the position applied for and does not suffer from any condition likely to endanger the health of others
- The full contact information of three references who are not related to the applicant and who can attest to the applicant's professional and moral qualities.

The complete application package, bearing the reference: **002/CEEAC/COM/SG/DCRPP/2026** and the job title "**DIRECTOR OF COMMUNICATIONS, PUBLIC RELATIONS, AND PROTOCOL,**" must be submitted electronically only to the following address: recrutements@ceeac-eccas.org no later than **Wednesday, July 29th, 2026, at 4:00 p.m.**

Note: Submission of falsified documents or false information will result in the rejection of the application. It also constitutes grounds for dismissal without notice or severance pay following recruitment.



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